巴厘通用能源公司

PT.GENERAL ENERGY BALI

综合部办公用品低值易耗品
技术规范书

General Affairs Department Office Supplies and Low-Value Consumables Technical Specifications

批准(approved by)：

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第一条 总则

Article 1: General rules

1.1 本技术规范书适用于巴厘岛 3*142MW 电厂采购的物资。本技术规范书提出物资名称、规格型号、数量及验收标准等方面的技术要求。

1.1 This technical specification applies to materials procured for the 3*142MW power plant in Bali. It outlines the technical requirements for material names, specifications, quantities, and acceptance criteria.

第二条 物资名称及技术要求

Article 2: Material Name and Technical Requirements

序号 No	名称 Description	规格/型号 Specification/Model	单位 Unit	数量 Quantity	用途 Purpose	备注 Remarks
1	A3 高光相纸 A3 Glossy Photo Paper	20 张 20 Sheets	包 Bag	10	办公用品 Office Supplies	
2	打印纸（厚） Heavyweight printing paper	A3 红色 100 张 A3Red	包 Bag	10	办公用品 Office Supplies	
3	打印纸（厚） Heavyweight printing paper	A4 红色 100 张 A4Red	包 Bag	10	办公用品 Office Supplies	
4	强力高粘度布基胶带 Heavy-duty high-viscosity duct tape	宽 5cm(黑色)5cm Width (Black)	个 piece	20	办公用品 Office Supplies	
5	剪刀 Scissors	尺寸：20.9 厘米 × 7.7 厘米 材质：不锈钢 Size : 20.9 cm X 7.7 cm Material : Stainless Steel	把 Pcs	4	办公用品 Office Supplies	
6	消防队工作日志 Fire Station Daily Log	A4 双面 A4 Double-sided	本 Book	20	办公用品 Office Supplies	
7	重点部位到位签字本 Key Area Attendance Sign-in Book	A4 双面，有 25 个系列每个系列 1 本 A4 Double-sided	本 Book	25	办公用品 Office Supplies	
8	墨盒	Canon MP280 (PG810&CL811)	盒	2	办公用品	

	Ink cartridge		Box		Office Supplies	
9	钥匙牌 key tag		个 piece	12	办公用品 Office Supplies	
10	笔筒 Pen holder		个 piece	2	办公用品 Office Supplies	
11	usb wifi 蓝牙二合一 USB, Wi-Fi,Bluetooth, 2-in-1		个 piece	5	办公用品 Office Supplies	
12	墨盒 Ink cartridge	HP OFFICJET PRO 9730 938 Yellow	盒 Box	6	办公用品 Office Supplies	
13	墨盒 Ink cartridge	HP OFFICJET PRO 9730 938 Red	盒 Box	6	办公用品 Office Supplies	
14	墨盒 Ink cartridge	HP OFFICJET PRO 9730 938 Cyan	盒 Box	6	办公用品 Office Supplies	
15	墨盒 Ink cartridge	HP OFFICJET PRO 9730 938 Black	盒 Box	10	办公用品 Office Supplies	
16	墨盒 Ink cartridge	canon 745 黑色 Canon PG-745 Black	盒 Box	18	办公用品 Office Supplies	
17	墨盒 Ink cartridge	canon 746 彩色 Canon CL-746 Color	盒 Box	6	办公用品 Office Supplies	
18	档案盒 20mm 20mm Filing Box		个 piece	300	办公用品 Office Supplies	
19	档案盒 30mm 30mm Filing Box		个 piece	500	办公用品 Office Supplies	
20	档案盒 40mm 40mm Filing Box		个 piece	1000	办公用品 Office Supplies	
21	档案盒 50mm 50mm Filing Box		个 piece	500	办公用品 Office Supplies	

22	档案盒 60mm 60mm Filing Box		个 piece	300	办公用品 Office Supplies	
23	档案盒 70mm 70mm Filing Box		个 piece	30	办公用品 Office Supplies	
24	档案盒 80mm 80mm Filing Box		个 piece	20	办公用品 Office Supplies	
25	档案盒 90mm 90mm Filing Box		个 piece	10	办公用品 Office Supplies	
26	塑封机 Laminator	A3	台 Set	1	办公用品 Office Supplies	
27	碎纸机 Paper Shredder		台 Set	1	办公用品 Office Supplies	
28	重型起钉器 Heavy-duty staple remover		个 piece	1	办公用品 Office Supplies	
29	投影仪 Projector	参考 SMOON 320，1280×720，USB×1/HDMI×1/AUDIO×1/AC×1	台 Set	1	办公用品 Office Supplies	
30	样品货架 Sample display rack	L:200cm W：60cm H:200cm 四层 白色	套 set	10	办公用品 煤样保存间改造	
31	标签打印机 Label printer	50mm×30mm	台 set	1	办公用品 煤样保存间改造	
32	网格双面胶 Double Tape Jaring	2CM×10m	卷 jilid	12	低值易耗品 Low-value and short-lived assets	
33	生料带 Teflon Tape	15 米/卷 15m/Roll	卷 jilid	20	低值易耗品 Low-value and short-lived assets	

34	锁 Lock	挂锁 39mm	个 piece	12	低值易耗品 Low-value and short-lived assets	
35	电动抽水器 water pump		个 piece	2	低值易耗品 Low-value and short-lived assets	
36	挂钩 hook up		副 pair	20	低值易耗品 Low-value and short-lived assets	
37	防烫手套 Heat-resistant gloves		个 piece	3	低值易耗品 Low-value and short-lived assets	
38	设备防尘罩或白色纯棉毛巾 Equipment dust cover or white pure cotton towel	60cm*60cm	条 strip	12	低值易耗品 Low-value and short-lived assets	
39	设备防尘罩或白色纯棉毛巾 Equipment dust cover or white pure cotton towel	80cm*80cm	条 strip	12	低值易耗品 Low-value and short-lived assets	
40	纯棉深色毛巾 handuk katun murni berwarna gelap	30cm'*30cm	条 strip	10	低值易耗品 Low-value and short-lived assets	

41	手动打气机 pompa udara manual	油闪点用 titik nyala minyak	个 piece	2	低值易耗品 Low-value and short-lived assets	
42	皮筋 Rubber Band		盒 Box	1	低值易耗品 Low-value and short-lived assets	
43	档案专用胶水无酸白乳 Acid-free White Latex Glue		桶 Bucket	5	低值易耗品 Low-value and short-lived assets	
44	尼龙板刷清洁小刷子 Nylon Cleaning Brush		把 Pcs	5	低值易耗品 Low-value and short-lived assets	
45	档案防霉防虫剂 Archival Anti-mold & Insect Repellent	一盒 30 小包/一箱 30 盒	箱 Carton	1	低值易耗品 Low-value and short-lived assets	
46	保洁铲 Cleaning Scraper		个 piece	2	低值易耗品 Low-value and short-lived assets	
47	扎带 cable tie	宽 3.6mm×长 20cm Lebar 3,6 mm x panjang 20 cm	根 batang	1000	低值易耗品 Low-value and short-lived assets	

第三条 质量验收标准

Article 3: Quality Inspection Standards

3.1 物资须符合国家或行业标准，确保满足甲方现场使用要求。物资到厂后，甲方有权依据本协议及相关标准对物资进行验收，如发现质量问题，乙方应无条件更换或退货。

3.1 Materials Must meet national or industry standards to ensure suitability for Party A's site use. Upon arrival at plant, Party A has the right to inspect the materials according to this agreement and relevant standards. If any quality issues are found, Party B must replace or return the goods unconditionally.

3.2 乙方须提供完整的质量检测报告、合格证及相关技术资料（到场后随带产品“三证一书”）

3.2 Party B must provide complete quality inspection reports, certificates of conformity, and relevant technical documents(Upon arrival, the product must be accompanied by the "Three Certificates and One Manual.").

第四条 责任与义务

Article 4: Responsibilities and Obligations

4.1 乙方须确保所供物资的技术参数、型号、规格与本协议一致。

4.1 Party B must ensure that the technical parameters, models, and specifications of the supplied materials comply with this agreement.

第五条 其他

Article 5 : Miscellaneous

5.1 本技术规范书作为采购文件的组成部分之一，属于技术附件，与采购文件具有同等法律效力。

5.1 This technical specification is an integral part of the procurement documents and is considered a technical appendix. It has the same legal effect as the procurement documents.